

**Canyon County Ambulance District  
Paramedic**

**FLSA Designation:** Non-Exempt

**Effective Date:** 12/20/2021

**General Statement of Duties**

Provides Advanced Life Support including medical evaluation, treatment and stabilization of the ill and injured; responds to emergency rescue situations involving potential loss of life or bodily injury; maintains control, manages and directs patient care at the scene of a prehospital emergency; provides training and instruction to lesser trained personnel; performs other duties as required.

**Classification Summary**

The Paramedic provides advanced life support care including medical evaluation, treatment, and stabilization of the critically ill and injured; responds to emergency rescue situations involving potential loss of life or bodily injury; maintains control, manages, and directs patient care at the scene of a pre-hospital emergency; provides training and instruction to lesser trained personnel; performs other duties as assigned. With the exception of daily field operations and duties, the Paramedic reports directly to the CCAD Deputy Chief of Operations.

**Examples of Work (Illustrative Only)**

**Essential Duties and Responsibilities:**

- ) Primary job functions require the possession and maintenance of State licensure as a Paramedic in addition to: Basic Life Support (BLS), Cardio Pulmonary Resuscitation (CPR), Pediatric Advanced Life Support (PALS), and Advanced Cardiac Life Support (ACLS) certifications;
- ) Creates and maintains a “customer first” organizational culture that respects the District, it’s customers and employees;
- ) Provides and directs fast, efficient Advanced Life Support to the ill and injured utilizing all basic and advanced abilities and techniques, including but not limited to the placement of peripheral and intra-osseous lines, endotracheal intubations, cricothyrotomys, pericardiocentesis, thoracentesis, fluid and drug therapy, cardiac monitoring and EKG interpretations, 12-Lead acquisition and interpretations and electrical therapy;
- ) Recognizes and understands a medical emergency and makes reasonable and acceptable differential diagnosis; Assist the Paramedic with patient care;
- ) Understands and anticipates potentially life-threatening sequelae of non-cardiac emergencies and institutes appropriate emergency therapy where essential for the preservation of life;
- ) Responsible for managing and directing all first responders at the scene of a medical emergency such as QRU’s, Police Departments and EMT’s;
- ) Responsible for quality patient-care as established by the Department;
- ) Files standardized reports of patient information and care for the use of receiving hospital and administration, including nature of request for aid, pertinent past history, therapy provided, diagnosis, disposition and sufficient patient information for billing purposes;

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- ) Maintains effective communication with physician on duty at hospital to relate patient condition and obtain orders for treatment; Follows standing written orders when a physician cannot be contacted;
- ) Maintains effective working relationship with other members of management, staff, the public, physicians, fire departments, law enforcement, Idaho EMS, and all other agencies that interface with EMS;
- ) Maintains effective and positive working relationship with other staff members, including but not limited to Reserve EMTs, EMTs, Introductory Employees, Paramedics; Shift Training Officers, Billing and Administrative Staff;
- ) Transport the ill and injured to institutions of medical care; Operates emergency vehicles in a safe manner under all conditions;
- ) Cleans and maintains equipment;
- ) Properly completes patient statistics and medical information forms for administrative use;
- ) Performs rescues in removing victims from varied terrain and circumstances; and
- ) Follows standard operating policies and procedures as developed and interpreted by the Chief.

**Other Duties and Responsibilities**

- ) Cleans and maintains (minor maintenance) vehicles;
- ) Cleans and maintains living quarters;
- ) Maintains record of vehicles, supplies, training and daily work; and
- ) Performs other related duties as assigned;
- ) Participates in daily training as assigned by the Battalion Chief and Shift Training Officer;
- ) Attends monthly staff meeting.

**Knowledge, Skills and Abilities**

**Knowledge of:**

- ) Good knowledge of emergency medical and rescue equipment used in Basic and Advanced Life Support Services.

**Ability to:**

- ) Good ability to: perform technical medical skills with a high degree of accuracy; understand and effectively deal with emotional and medical needs of victims of injuries, acute illnesses, or psychological emergencies; maintain a professional and objective approach to the care of ill or injured persons; learn new concepts in rescue and medical skills and techniques and in prehospital care; perform a variety of limited mechanical work involved in the use, testing and maintenance of rescue and medical equipment; direct the work of an teach other personal; understand and follow oral and written instructions and orders; maintain a professional attitude when representing the District; establish and maintain effective working relationships with other employees, assisting agencies, hospital personnel and the general public; drive and operate emergency ambulance units; and author reports with narrative and numeric information.
- ) Incumbent must have successfully completed and EMT training course meeting Idaho Emergency Medical Services Bureau requirements.
- ) Incumbent must possess or be able to possess EMT License issued by the Idaho Emergency Medical Services Bureau by the date of hire.

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- J Additionally, incumbents must maintain a high degree of academic and practical knowledge in emergency prehospital medicine, and must attend sufficient continuing education classes, courses and seminars both on and off duty to maintain annual EMT licensure, as required by the State of Idaho.
- J The work requires the incumbent to operate emergency medical vehicles, move medical equipment and extract injured persons from a wide variety of situations. Situation can involve vehicular, industrial and residential accidents, injuries or illnesses and occur anywhere in the response area. At times the work requires movement over various types of terrain, (hilly, steep, rocky, rough, and/or wet/slippery surfaces). The incumbent at all times must be able to carry or help carry someone from the site of the injury to the mode of transportation (vehicle/helicopter) and ride with the injured party to the hospital. In order to perform a physical assessment of the injured party, the incumbent must see, hear and communicate with the injured party. The work is shift with mostly 12 and 24-hour shifts involved.
- J EMTs generally work 48 hours per week, as assigned. EMTs will be issued and must wear Department issued uniforms while on duty; additionally EMTs will be responsible for the maintenance and cleaning of both daily and safety uniforms.

**Acceptable Experience and Training**

**Special Qualifications**

- J Must have a valid Idaho Driver's License;
- J Idaho EMS Bureau EMT/AEMT Provider License;
- J Basic Life Support Provider or Instructor Certification;
- J Must successfully complete a background investigation and driver's record check.

**Essential Physical Abilities**

- J Sufficient clarity of speech and hearing, with or without reasonable accommodation, which permits the employee to discern verbal instructions and communicate effectively in person and by telephone;
- J Sufficient visual acuity, with or without reasonable accommodation, which permits the employee to conduct medical assessments, comprehend written work instructions produce and read medical information, organize documents and materials, and prepare and review a wide variety of written and electronic text materials;
- J Sufficient manual dexterity, with or without reasonable accommodation which permits the employee to operate computer and various medical and standard office equipment;
- J Sufficient personal mobility, flexibility, stamina, agility, strength, and physical reflexes, with or without reasonable accommodation, which permits the employee to stand for an extended period of time, to reach, stoop, bend and stretch in caring for patients, lift or move patients, maneuver through and over rough, uneven, slippery, or rocky terrain, and work in a medical and office environment.

**EOE Statement**

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CCAD is an Equal Opportunity Employer. Employment decisions related to recruitment and selection are made without regard to race, color, religion, sex, national origin, age, disability or genetics.

**Disclaimer**

To perform this job successfully, an individual must be able to perform the primary job responsibilities satisfactorily with or without reasonable accommodation. The above statements are intended to describe the general nature and level of work being assigned to this job. They are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required of individuals in the job.

This job description is not an employment agreement and/or an expressed or implied employment contract. Management has the exclusive right to alter this job description at any time without notice. CCAD reserves the right, at the discretion of the appropriate appointing authority, to waive any of the minimum qualifications for those applicants whose general or specific qualifications would otherwise qualify the applicant for the position or lead the appointing authority to believe that the applicant is capable of performing the assigned duties and fulfilling the assigned responsibilities.